



Sandy Lane Nursery and Forest School

"Nurturing curiosity and inspiring imagination"



Coming to Nursery EVERYDAY

Attendance really matters!

When do children learn and develop the most?

It's NOW! From birth to five years old!

We never learn so much, so quickly again for the rest of our lives

Good attendance (95%) has a significant impact on children's achievements and children who start off right will benefit all through their schooling ... and beyond!

Please remember to book your family holidays during the school holidays

Time out during the nursery school term time is not authorised

Holidays during term time are not authorised and this information is passed onto your child's primary school.

We understand that there are sometimes family emergencies and in exceptional circumstances we can authorise time out during term time.

Please ask for an absence form for all planned absences.

- **It's really important for children to come to nursery every day, unless they are sick (we can cope with coughs and colds!)**
- **Children who attend well are happier. They make more progress in their learning**
- **Look out for certificates for good attendance (95% or better)**

WHOLE SCHOOL PARENT PARTNERSHIP POLICY

Our Aim

At Sandy Lane Nursery and Forest School, we recognise that parents are the first educator and knowledgeable provider of information for their child. Throughout your child's time at Nursery we will work closely with all parents to develop a strong partnership between home and school and to maintain strong links at all times. We believe that education is a two way process and we will aim to value each other's knowledge, skills and attitudes in the education of the whole child.

We Will

- Recognise that all families have a variety of needs
- Respect each other's knowledge of the child and consult on progression and concerns
- Ensure that anxieties and concerns of parents/carers are dealt with sensitively and appropriately
- Ensure that the transition period from home to Nursery is led by the child and fully supported by the School
- Actively encourage parents to take part in everyday school life. We encourage parents to volunteer to spend half a day in Nursery, believing that it is beneficial to all concerned
- Report to all parents to acknowledge children's progress and achievements
- Celebrate all achievements of each individual
- Ensure that staff are available at the beginning and end of each session to consult with parents when necessary
- Communicate Nursery, curriculum and other information in a ½ termly newsletter



FAIR PROCESSING NOTICE – School Census 2020/21: Layer 1 summary – Nursery Schools

Sandy Lane Nursery and Forest School processes personal data about its pupils and is a “data controller” in respect of this for the purposes of the Data Protection Act 1998. It processes this data to:

- support its pupils' teaching and learning
- provide appropriate pastoral care

This data includes contact details, characteristics such as ethnic group, special educational needs and any relevant medical information.

This data may only be used or passed on for specific purposes allowed by law. From time to time, the school is required to pass on some of this data to local authorities, the DfE (Department for Education) and to agencies that are prescribed by law, Ofsted, the Department of Health (DH) and Primary Care Trusts (PCT). All these are data controllers in respect of the data they receive and are subject to the same legal constraints in how they deal with the data.

Pupils, as data subjects, have certain rights under the Data Protection Act, including a general right to be given access to personal data held about them by any data controller. The presumption is that by the age of 12 a child has sufficient maturity to understand their rights and to make an access request themselves if they wish. A parent would normally be expected to make a request on a child's behalf if the child is younger.

Warrington Local Authority (LA) uses information about children for whom it provides services such as the assessment of any special educational needs the child may have. It also uses the information to derive statistics to inform decisions on (for example) the funding of schools. The statistics are used in such a way that individual children cannot be identified from them.

Further details of how pupil data is processed and the rights of parents and pupils can be obtained by accessing Warrington Borough Council's website at www.warrington.gov.uk or by contacting the Families and Wellbeing Directorate, New Town House, Buttermarket Street, Warrington, Cheshire, WA1 2NJ.